

## **BOARD MIINUTES of JULY , 2015 MEETING**

**The regular Board Meeting was called to order on July 8, 2015 at 4:00 pm**

**Mr. Shade – President; Mr. Runyan –VP / Treasure; Gary Roach - Member**

**Victor Ramirez – member**

Roll was called: A quorum was present.

Mr. Shade welcomed everyone to the meeting. The pubic was invited to fill out a card and speak on any of they topics they wished to address. No one wished to speak at this time.

**Old Business:** The previous minutes were presented to the Board and the Mr. Myers moved to adopt the minutes. It was seconded by Gary Roach and passed unanimously.

### **New Business:**

Mr. Shade reminded everyone that it was audit time and that the audit is scheduled for the last week in July.

**Item #1: New Bank and new mortgage:** Mr. Shade reported to the Board that every 5 years the school is required to renew its mortgage loan. He reported that in checking from bank to bank, the best interest rate he could find was with a Canadian bank (named the bank). He further explained the new and much lower interest rate to the Board and was pleased to share that the new bank would give a larger FDI insurance coverage. This was a consent item and all were pleased with the new financial arrangements for the next 5 years.

**Item #2 Review Quarterly Report:** Mr. Runyan presented the quarterly financials to the Board. Members reviewed the report and Mr Ramirez moved to accept the quarterly financials as presented. It was seconded by Gary Roach and it passed unanimously.

**Item #3 Year End Financials.** Mr. Shade and Mr. Rynyan presented the year end financials. The members looked over the financials and there was some discussion. Mr. Roach moved to accept the year end financials as presented. It was seconded by Victor Ramirez. The motion passed unanimously.

**Item #4 Adopt the 2015-16 Budget** Mr. Shade presented the Proposed budget for adoption. There was discussion. Frank Yanez was present and answered the questions regarding the budget to the satisfaction of all members. All members were in agreement with the budget expenditures. Mr. Ramirez moved that the budget be adopted as presented. It was seconded by Gary Roach and the budget was adopted unanimously.

**Item #5 Advertising Plan:** Mr. Shade presented a new advertising plan along with the maps of the general area that he believed the school should reach out to. He also explained that he wished to bring in student enrollment with both targeted areas and direct mailing of a new flyer covering the surrounding 6

mile radius of the school. Hee shared the additional cost that was within the budget and identified the areas for advertising. This was a consent item. All members consented to the new advertising campaign.

**Item #6 Computer upgrade** **New changes to the computer lab are necessary to stay compliant with the ADE** Ms. TC Crownover was asked to give a report to the Board about the need to prepare for the upcoming Common Core State Approved and mandatory program. And the need for Student access to the computers for studies and the tests. She stated that Mr. Dannette was working extra long hours to make all the computers compatible and to be controlled centrally. As a result some favorite software programs are obsolete. New computer parts for the server as well as updating Crown School by going to Digital DSL service provider is part of the new teach program. The estimated costs would be around \$10,000. Mr. Roach moved that the funds be allocated for the computer lab update. The motion was seconded by Mr. Shade. The motion passed unanimously.

**Reports:** Ms Janis Ramirez reported on the enrollment numbers and the plans for students back to school orientation day..

Ms. TC Crownover reported on the summer tasks of updating lesson plans and classroom text books and the readiness for the teachers professional development.

Mr. Dan Garza reported about the R&M, many rooms were painted = including the no parking zone.

He also reported that the parking lots were re-surfaced and that a new fence was installed to protect the children from the cell tower vehicles. Also, the trees were all trimmed and thinned out and that all rooms tht needed to be painted were taken care of.

There being no further business, the meeting was adjourned and the Board went into executive session to discuss possible new hires for the school.

Minutes adopted: \_

The executive session was an extension of the Open Board Meeting and some members with a quorum was present.